

Meeting Minutes of the Regular Meeting  
City of St. Charles  
Board of Fire & Police Commissioners  
Monday, October 9, 2017  
5:00 p.m.  
Fire Department Training Conference Room  
2<sup>nd</sup> Floor Century Station

Present: Chairman Keith Rollins, Mr. Don Haines, Dr. Steve Baginski, Ms. Dianne Kellett

Absent: Mr. John Kennedy

Also Present: Ms. Denice Brogan; Human Resources, Fire Chief Joe Schelstreet,  
Commander Eric Mahan; Police Department, Carole Murphy; Recording  
Secretary

**1. Call to Order**

Chairman Keith Rollins called the meeting to order at 5:00 pm.

**2. Roll Call**

Roll was called with four members present.

**3. Public Forum**

No Report

**4. Approval of Minutes**

- a. A motion was made by Mr. Don Haines and seconded by Ms. Dianne Kellett to accept the minutes of the July 10, 2017 regular meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- b. A motion was made by Dr. Steve Baginski and seconded by Ms. Dianne Kellett to accept the minutes of the July 18, 2017 Executive Session. The minutes were passed as presented by a unanimous voice vote of all members present.
- c. A motion was made by Mr. Don Haines and seconded by Ms. Dianne Kellett to accept the minutes of the July 19, 2017 Executive Session. The minutes were passed as presented by a unanimous voice vote of all members present.
- d. A motion was made by Mr. Don Haines and seconded by Ms. Dianne Kellett to accept the minutes of the August 14, 2017 regular meeting. The minutes were passed as presented by a unanimous voice vote of all members present.

**5. Other Business**

**a. Consideration of Applicant Background**

Chief Schelstreet requested the Board to decline the background investigation of the #1 applicant on the current Firefighter/Paramedic hiring list.

A motion was made to reject the application of applicant #1 By Mr. Haines and seconded by Ms. Kellett.

The motion was passed by a unanimous voice vote of all members present.

Chief Schelstreet would like to hold a special meeting to approve the next 2 applicant backgrounds for hire. Chief has acquired approval to fill two vacancies.

**b. Acceptance of Brandon Paus as a Permanent Firefighter/Paramedic**

Chief Schelstreet presented the Board with a letter of recommendation to accept FF/PM Brandon Paus as a permanent Firefighter/Paramedic upon completion of his probationary requirements as of October 17, 2017. The Chief takes great pleasure recommending FF/PM Paus for this position.

A motion was made to accept Brandon Paus as a full time Firefighter/Paramedic by Mr. Haines and seconded by Ms. Kellett.

The motion was passed by a unanimous voice vote of all members present.

**c. Additional Item**

Ms. Brogan asked the Board to consider either November 7 or November 8, 2017 with a time frame of approximately 2 hours as interview dates for Captains interviews.

Carole Murphy will send an email to the Board Members confirm availability.

**6. Executive Session**

No Executive Session

**7. Adjournment**

With no further business, a motion was made to adjourn the meeting by Ms. Dianne Kellett and seconded by Dr. Steve Baginski. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:13 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary